



REGISTRATION PACKET  
2018-2019

## Admission Application Checklist

- Complete Online Registration
- Schedule Placement Exam
- Pay Registration Fee

## Financial Information

**Registration:** Registration fees are one-time payments turned in with the student application. **Registration fees are non-refundable at any time.** Registration fees are not one per family, but one per student. Registrations will be considered firm only when the registration fee is paid and the online application is completed.

**Placement Exams:** Placement exams are required for new students, and so this must be completed as well before a student is considered fully registered. **Class sizes are very limited and capped** so register and schedule an entrance exam soon.

**Acceptance:** Once a student has been officially accepted, he or she will be assigned to a particular level based on the results of his or her placement exam.

	<b>Grade Equivalent</b>
<b>Level 100</b>	This is our "learning to read" level. Also appropriate for 2 <sup>nd</sup> graders who struggle to read.
<b>Level 200</b>	Appropriate for 2 <sup>nd</sup> graders and 3 <sup>rd</sup> graders who need another year to focus on strengthening reading comprehension/math skills.
<b>Level A</b>	Appropriate for 3 <sup>rd</sup> and 4 <sup>th</sup> graders, and struggling 5 <sup>th</sup> graders.
<b>Level B</b>	Appropriate for 4 <sup>th</sup> and 5 <sup>th</sup> graders, and struggling 6 <sup>th</sup> graders.
<b>Level C</b>	Appropriate for 5 <sup>th</sup> and 6 <sup>th</sup> graders, and struggling 7 <sup>th</sup> graders.
<b>Level D</b>	Appropriate for 6 <sup>th</sup> and 7 <sup>th</sup> graders, and struggling 8 <sup>th</sup> graders.
<b>Year 1</b>	Appropriate for 7 <sup>th</sup> and 8 <sup>th</sup> graders, and 9 <sup>th</sup> graders opting out of the diploma program.
<b>MPOA High School Diploma Program</b>	For rising 9 <sup>th</sup> graders only. This is a fully accredited, NCAA approved diploma program.

**Book Fee:** **Book fees are due May 1, 2018.** The book fee is non-refundable.

**Tuition:** Tuition is a full year commitment. Since we build our budget and hire teachers based upon expected tuition income, **parents are responsible for the full tuition**, even if a student voluntarily withdraws or is expelled mid-year. Payment plans are available by the semester or month. Please see the tuition contract.

**A 5% discount will be applied to all non-MPOA tuition if paid in full by June 1, 2018!**

**Memoria Press Online Academy: All fees related to any MPOA classes or the High School Diploma Program are to be paid upfront** and will be subtracted from the total tuition amount.

	<b>Registration Fee Due w/ application</b>	<b>Book Fee Due May 1, 2018</b>	<b>Tuition Payment Plan Available</b>
<b>Level 100 &amp; 200</b>	\$200	\$300	\$2500
<b>Level A &amp; B</b>	\$200	\$350	\$2500
<b>Grade C &amp; D</b>	\$200	\$400	\$2500
<b>Year 1-3</b>	\$200	\$450	\$2800
<b>MPOA High School Diploma Program</b>	\$200	\$500	*\$2800

*\*Includes all MPOA High School Diploma Program Tuition/Fees*

**Enclosed Forms:** A Tuition contract, Statement of Faith, and Student Code of Conduct is included. These completed forms with signatures are required once a student has been officially accepted.



**Payment Options** [Select One]

- o Payment in full by June 1, 2018 (5% discount on tuition will be applied)
- o Semester payments due August 1, 2018 and January 1, 2019
- o 10 monthly payments due 1<sup>st</sup> of each month, August 2018-May 2019

*Note: A paypal invoice will be sent out by the 15<sup>th</sup> of the previous month that payment is due.*

**Late/Bounced Payments**

Payments more than 5 days late will incur a \$25 late penalty fee. Bounced checks will incur a \$25 processing fee in addition to the late fee. Accounts overdue by 25 days will be additionally subject to interest charges at 1.5% per month and full tuition will become immediately due. Accounts become delinquent once a payment is 55 days overdue.

**Full Year Obligation**

I understand that I, the parent/guardian, have committed to paying tuition for the entire school year, even if the student is expelled. If a student withdraws before August 1, 2018, only half tuition will be due. After August 1, 2018, full tuition will be due. However, a prorated rebate, not to exceed half of tuition, will be granted in the following circumstances:

- o The student moves outside the greater San Antonio area (50 miles from the school). 60 day written notice is required.
- o The student experience extended physical illness or injury and is unable to attend school the remainder of the year. A doctor's note is required.

**By signing and returning this form, you agree to the following:**

- o I have read and agree to the above and agree to pay tuition on time according to the schedule I have selected.
- o I understand that Aberdeen Latin School may, without exclusion of other actions, withhold school records and transcripts or suspend the student if tuition obligations are not met by the parent(s)/guardian(s).
- o I understand that delinquent accounts will be subject to debt collection, including legal action, and I am responsible for any fees incurred during that process.

**Signatures of both parents/guardians financially responsible for the student(s) required.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# Aberdeen Latin School

2018-2019

**Parents, please read the following Statement of Faith. While Aberdeen Latin School does not require parents of students to agree with all of the below, parents/guardians of students must affirm by written statement their acknowledgement that their child will be educated according to the foundational principles of this article.**

## STATEMENT OF FAITH

*All staff of Aberdeen Latin School must wholeheartedly be committed to the central and foundational beliefs and principles of the Christian faith reflected in the Apostle's Creed. The substance of this statement will be considered primary doctrine and will be unapologetically taught in various ways through all grade levels. Secondary or divisive doctrines and issues will be referred back to the family and their local church for final authority. We seek to build Christian unity between students and families and pledge that, empowered by the Holy Spirit, the school will never drift from stressing the central doctrines that promote the gospel of our Lord Jesus Christ.*

I believe in God, the Father almighty,  
Creator of heaven and earth.  
I believe in Jesus Christ, His only Son, our Lord,  
Who was conceived by the Holy Spirit  
And born of the virgin Mary.  
He suffered under Pontius Pilate,  
Was crucified, died, and was buried;  
He descended into hell.  
The third day He rose again from the dead.  
He ascended into heaven  
And is seated at the right hand of God the Father almighty.  
From there He will come to judge the living and the dead.  
I believe in the Holy Spirit,  
The holy catholic church,  
The communion of saints,  
The forgiveness of sins,  
The resurrection of the body,  
And the life everlasting. Amen

**By signing below, you acknowledge that you have read the Statement of Faith and understand that it will serve as the foundation of your child's education at Aberdeen Latin school.**

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



# Student Code of Conduct

## 2018-2019

**All students are expected to uphold the Student Code of Conduct.**

- We cheerfully and promptly obey the authority under which we are placed.
- We can appeal respectfully and courteously. We do not argue or negotiate.
- We love and honor one another.
- We give encouragement to one another.
- We do not point out the shortcomings of others in order to build ourselves up.
- We tell the truth before God and men.
- We do not disrespect the teacher and our fellow students by making distracting comments or asking irrelevant questions during class time.
- We do not spread rumors or gossip.
- We will not make excuses for our wrong actions but will admit them.
- We will avoid cliques, clubs, or jokes that exclude other students while on campus.
- When others are sorry, we forgive them.
- When others are sad or experiencing hardship, we comfort them.
- When we have in-class assignments to complete, drill questions to answer, or team exercises, we do it without complaining.
- We treat one another with respect, patience, kindness, and self-control.

***Finally, brothers, whatever is true, whatever is honorable, whatever is just, whatever is pure, whatever is lovely, whatever is commendable, if there is any excellence, if there is anything worthy of praise, think about these things.***

***Philippians 4:8***

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature